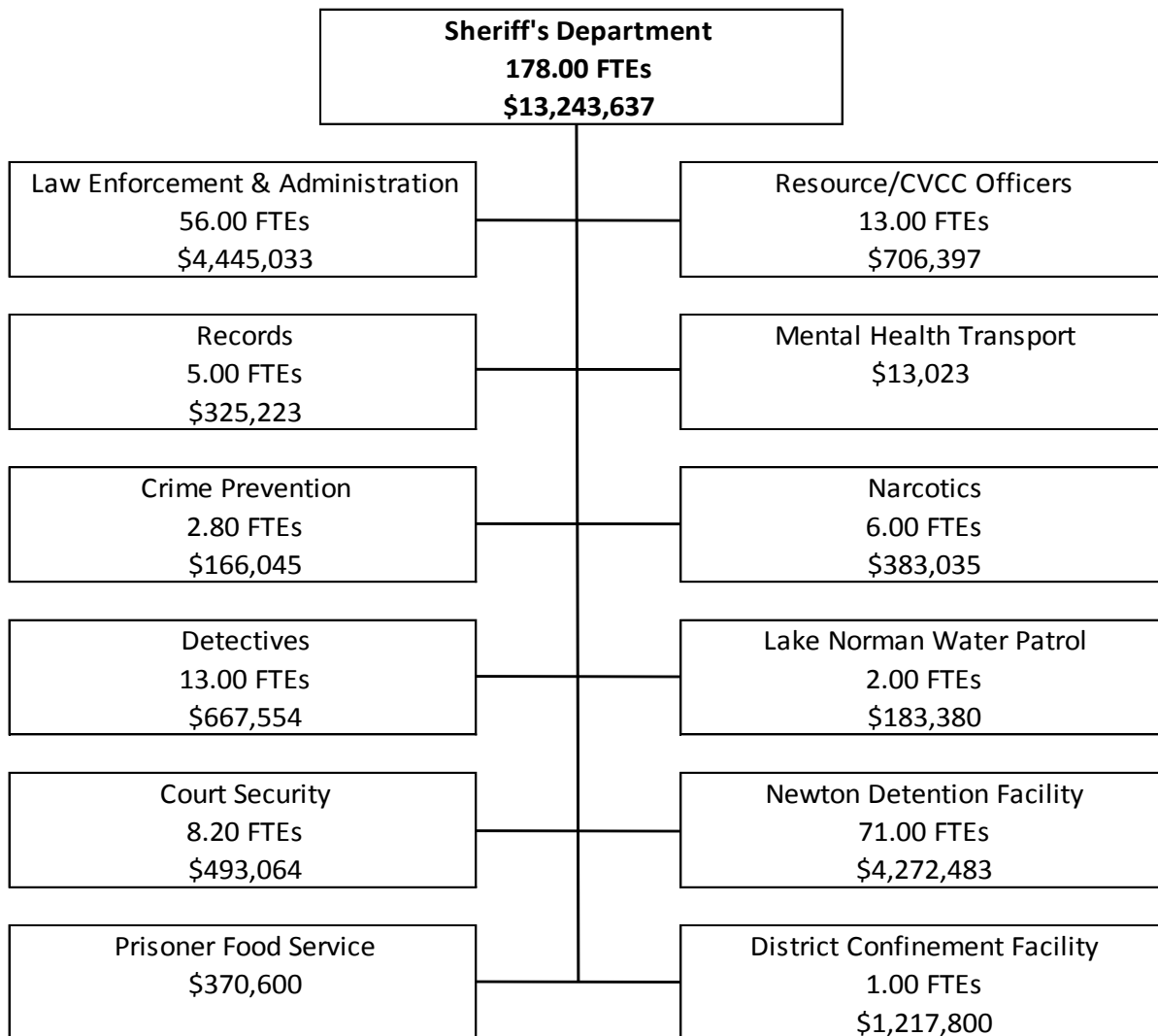


Catawba County Government



Sheriff's Department

Summary

	2006/07 Actual	2007/08 Current	2008/09 Requested	2008/09 Approved	Percent Change
Revenues					
Federal	\$21,907	\$15,673	\$1,500	\$169,500	981%
State	41,376	30,000	33,000	33,000	10%
Federal & State	71,998	71,400	117,046	79,364	11%
Local	533,675	609,271	647,716	647,716	6%
Charges & Fees	448,665	466,196	483,844	488,844	5%
Miscellaneous	65,742	100,000	97,000	97,000	-3%
From Narcotics Seized Fund	0	0	0	0	0%
From Self Insurance Fund	19,280	0	0	0	0%
General Fund	8,277,633	11,210,235	12,063,232	11,866,599	6%
Total	\$9,480,276	\$12,502,775	\$13,443,338	\$13,382,023	7%
Expenses					
Personal Services	\$6,600,300	\$8,862,102	\$9,444,836	\$9,450,440	7%
Supplies & Operations	2,510,297	3,233,873	3,516,850	3,554,390	10%
Capital	369,679	406,800	481,652	377,193	-7%
Total	\$9,480,276	\$12,502,775	\$13,443,338	\$13,382,023	7%
Expenses by Division					
Law Enforcement & Admin	\$3,628,132	\$4,014,766	\$4,609,028	\$4,476,295	11%
CVCC Officer	89,528	94,669	100,450	100,450	6%
Resource Officers	498,089	587,266	605,947	605,947	3%
Records	310,235	302,219	325,223	325,223	8%
Mental Health Transport	0	0	13,023	13,023	0%
Crime Prevention	149,144	153,717	175,890	166,045	8%
Narcotics	307,360	361,381	383,035	383,035	6%
Detectives	555,446	573,933	686,904	774,678	35%
Lake Patrol	140,476	209,282	183,380	183,380	-12%
Court Security	418,740	425,953	499,409	493,064	16%
Newton Detention Facility	2,135,972	4,218,390	4,363,641	4,272,483	1%
Prisoner Food Service	239,936	370,600	370,600	370,600	0%
District Confinement Facility	1,007,218	1,190,599	1,126,808	1,217,800	2%
Total	\$9,480,276	\$12,502,775	\$13,443,338	\$13,382,023	7%
Employees					
Permanent	165.50	171.80	176.80	178.00	4%
Hourly	4.84	7.34	7.35	7.35	0%
Total	170.34	179.14	184.15	185.35	3%

Budget Highlights

The budget includes four new positions for the Sheriff's Department. Overall, staffing additions to the Sheriff's Department have not kept pace with growth in the County. A comparison of sworn staff per 1,000 service populations shows the Catawba County Sheriff's Department

below the Statewide average for Sheriff's Departments of 1.6 deputies per 1,000 service population. We are currently at an average of 1.3 deputies per 1,000 service population and only 1 if sworn jail staff is excluded. The Sheriff's Department has a 5-minute or less response time goal for emergency calls. Our comparative understaffing appears to be impacting response times as we are exceeding this goal by almost 1 minute during the day and by 2 ½ minutes at night. As a result, the 8-year service plan includes two additional road patrol deputies per year over the next four year period. Annually response times will be reviewed to determine how these deputies can best be assigned to meet our needs. In Fiscal Year 2007/08, response times were averaging higher in the southeastern portion of the County so two (2) road patrol deputies were added to provide increased coverage. Since response times are averaging higher at night than during the day, the two (2) road patrol deputies this year will be assigned to night shift.

Growth is also impacting our court staffing needs. The State added a new district court judge resulting in the need for an additional deputy to staff the new civil court operating three days per week. This deputy will also assist with inmate transports as needed.

Catawba County continues to fund Electronic House Arrest for eligible criminal and child support defendants. This effort diverts possible inmates and helps control the Jail population.

Finally, an Evidence Technician/Desk Deputy is included. Currently, an investigator who also carries a heavy caseload with the criminal investigation division handles evidence. While an investigator is needed to collect evidence at a crime scene, there are a lot of duties that could be performed less expensively by a Deputy such as collecting and cataloging evidence brought in daily by road patrol deputies and investigators, guarding evidence in court during cases, making evidence available for defense discovery, and disposing of evidence after a trial is complete. These can be very time consuming, particularly with murder cases. Moving these responsibilities to a Deputy will allow the Investigator to be used better equivalent to his extensive training. This deputy will also assist the public with walk-in reports and questions.

Performance Measurement

Fiscal Year 2008/09

The Sheriff's Office plans to achieve the following in the upcoming fiscal year:

- Improve response time on nightshift dispatched calls by adding requested two (2) Road Patrol Deputies to nightshift rotations. The department has a 5-minute emergency response time goal.
- Establish an Investigations Division wide system or format for reporting and documenting interviews and interrogations, which should improve successful prosecution.
- Enhance investigative capacity and evidence processing by establishing an Evidence Technician Deputy position whose responsibility it is to intake, document, prepare for analytical request, and store evidence. This will free the Crime Scene Specialist Investigator to spend more time on scene collecting evidence and to have more time to handle investigations.

Fiscal Year 2007/08

At midyear this fiscal year, the following had been achieved:

- The traffic unit issued 85 citations safety restraint violations, conducted 17 check points, 6 demonstrations/classroom presentations on traffic safety, and participated in Booze it and Loose it events resulting in 1610 citations issued for charges ranging from DWI, Speeding, Driving while license revoked, Safety Restraint violations, etc..
- Crime Prevention presented 5 safe senior presentations reaching 80 seniors and monitored 87 participants in the Are You OK program who are electronically called each day Monday thru Friday.
- SRO's worked with 29 students in reference to bullying in the school and counseled 1,067 students on law enforcement related matters.
- Field based reporting was deployed to most front line staff.
- Narcotics officers seized \$690,571 in illegal drugs.

Fiscal Year 2006/07

Last fiscal year, the Sheriff's Office achieved the following:

- Deputies received 3,364 hours of State mandated training on topics such as Juvenile Minority Sensitivity, Hazard Communication, Legal Updates, Ethics, Meth Investigation, and Firearms.
- 86% of Domestic Violence Orders were served within 3 days of receipt and attempts to serve were made on all within 24 hours of receipt.
- K-9 Deputies performed 21 narcotics searches resulting in \$57,100 in drug seizures.
- Narcotics worked with the Technology Department to develop a new computer program to account for the dissemination of TIPs (turn in a pusher) and their follow-up. The program allows electronic entry and recovery of data related to TIP information.
- Narcotics received 336 TIPs of which 58 were shared with the Patrol Division via mobile data terminals resulting in a faster response time to TIPs and a number of citations.
- Lake Patrol Officers issued or assisted in 39 alcohol related offenses.
- Dock Watch participation increased 22% and property checks increased 27%.
- Court Security Officers screened 339,136 visitors to the Justice Center and 110,095 visitors to the Hickory Courthouse resulting in approximately 200 knives, box cutters, and other potential weapons being prevented from entering the courthouses.
- 92 senior citizens living alone are contacted daily through the Are You OK Program resulting in 100 follow-ups by officers last year to ensure the safety of the participating seniors.
- 16 Alzheimer's patients were enrolled in the Project Lifesaver Program for which participants wear GPS locator bracelets in case they wander off. Last year there were two call outs with one individual found within 10 minutes of officer arrival and the other being found as officers were arriving on scene.
- 8 Community Watch Programs were strengthened and 4 new programs were established.

- 123 Crime Prevention Programs were delivered on topics such as identity theft, defensive driving, senior safety, female safety, child safety, drinking and driving, school career day presentations, etc.
- 10 recidivists were convicted and sentenced to an average of 8-10 years as a result of a joint program between the Sheriff's Office, District Attorney's Office, NC Adult Probation and Parole, and other law enforcement agencies to catalog and pursue prosecution of habitual offenders.
- Road patrol officers were able to devote more time to patrol activities as a result of wireless capabilities added to vehicles which allowed them to email reports rather than driving to turn in reports.
- 1475 middle school students were educated on the dangers of drugs through the DARE program.

LAW ENFORCEMENT AND ADMINISTRATION

Statement of Purpose

The Sheriff's Office is charged with protecting the public, investigating crimes, operating the jail, providing court security, and serving civil process. Law Enforcement and Administration consists of Road Patrol, Civil, Warrant, Traffic, and overall Administration for the Sheriff's Office. Patrol Officers provide protection and service to the County 24 hours a day, seven day a week by responding to calls for service, enforcing laws, investigating crimes, and deterring crime by their presence. Traffic Officers patrol problem areas in an attempt to curtail aggressive driving behaviors that contribute to accidents. Civil and Warrant Officers serve civil and criminal legal processes issued by the court.

Outcomes

1. Maintain the professionalism of the department and enhance officer knowledge and skills by providing monthly in service training for all the officers of the Sheriff's Office. This will ensure the North Carolina Sheriffs' Training and Standards' mandates are met, as well as sending as many officers as possible to specialized schools to enhance their job knowledge, abilities, and performance. Measurement: Departmental Training Coordinator will work with officers to ensure training outcomes, and will record and evaluate progress
2. Improve the safety of Catawba County Schools by utilizing the K-9 day shift officer along with the School Resource Officer. Each semester the day shift K-9 officer will conduct two (2) searches of each middle and high school of the Catawba County Public School System. This does not preclude the officer from being available upon special request by a school. Measurement: Log will be maintained and provided to Captain to evaluate outcome of searches.
3. Improve highway safety in Catawba County by:
 - a. Aggressive enforcement of the North Carolina mandatory seat belt and child restraint laws.
 - b. Conduct quarterly drivers license checkpoints throughout the County.
 - c. Conduct quarterly child safety restraint checks, promoting preventive education.
 - d. Work with the Multi-Agency Task Force to implement the initiatives of the Governors Highway Safety Commission for 2008.
 - e. Work with Catawba County Risk Management in offering drivers safety classes for Catawba County Employees.
4. Measurement: The traffic unit will maintain statistical data of the several objectives reporting information to Administrative staff as well as the Governors Highway Safety Commission.

5. Improve response time on nightshift dispatched calls, which improves the safety and wellbeing of our populace and meets the expected service to our citizens by adding requested two (2) Road Patrol Deputies to nightshift rotations. Nightshift has 3-4% more emergency priority calls than dayshift; however, they do not have the ancillary support, which day shift has (Civil, School Resource Officers, Detectives, Warrant, and Lake Officers). Priority 1 emergency calls are taking almost 2 more minutes on night shifts. Measurement: The CAD data will be compared to known response time of the last 3 years. In 2007, night shift had 32,137 calls, 15,219 were emergency with an average response time of 7.45 minutes.

SCHOOL RESOURCE OFFICERS

Statement of Purpose

The School Resource Officers (SROs) will work in the Catawba County High Schools and Middle Schools as peace officers to maintain order by enforcing the laws and local ordinances. They will investigate criminal activity committed on school property or involving students from the school to which the officer is assigned. They will assist school officials with enforcement of applicable board of education policies and administrative regulations. They will be a resource to teachers and parents in the areas of law enforcement. They will act as a counselor in some instances when listening to and assisting students, faculty and parents with various problems. They will be aware of available resources in the county so they may be able to refer them to agencies to assist them in their problems.

Outcomes

1. Give students the knowledge they need to keep themselves safe and free from abuse and damage to their bodies by providing at least five educational presentations, per semester to the students in our area middle and high schools, in areas of safety, drug and alcohol abuse, and North Carolina Law. Measurement: School Resource Officers will log their programs and turn log in to their supervisor every six months.
2. Help provide parents with the knowledge they need to assist their children in growing up safe and drug free by providing at least two educational presentations, per semester to the faculty and parents in our area middle and high schools, in areas of safety, drug and alcohol abuse, and North Carolina Law. Measurement: School Resource Officers will log their programs and turn log in to their supervisor every six months.
3. Deter the possession and use of unlawful weapons and drugs on the campuses of the schools in the Catawba County School System utilizing the departments K-9 Unit to conduct searches of these campuses, selecting days of search on a random basis, as well as, upon request from the principal of the school, when feasible. Measurement: School Resource Officers will log their school searches and arrests. They will turn in log every six months to their supervisor.
4. Attempt to give the students the tools they need later on in life to resist drugs and gangs through peer pressure and how to say “no” by using the Middle School Resource Officer to educate the 7th grade students in the Catawba County Middle Schools in drug awareness and gang resistance. Measurement: School Resource Officers will log their presentations and turn them into their supervisor every six months.
5. School Resource Officers will assist Guidance Counselors with students who have been identified for bullying using “Make Time to Listen Take Time to Talk” Program offered through U.S. Department of Health and Human Services. This program is designed to

help a student to stop being a bully and to respect others. Measurement: School Resource Officers will log all their counseling sessions with individuals and turn in to supervisor every six months. They will note those that are reoccurrences after working with a student to measure how the program is working.

6. Provide security service during extra curricular activities to ensure students' safety. SROs will co-ordinate security for all ball games and events that occur at their perspective school, and will assist and provide security for field trips at their schools as requested. Measurement: School Resource Officers will log all ballgames and field trips they provide assistance or security for and turn in to their supervisor every six months.
7. SROs will get updated training at least once a year for a school crisis situation. Measurement: School Resource Officers will log updates and training they attend. They will turn into supervisor every six months.
8. SROs will participate in the School Safety Committee and other committees as requested by the principal at their perspective school assisting the committees in safety procedures for the school. They will assist in keeping the schools crisis plan up to date. Measurement: School Resource Officers will log all meetings with committees and turn in updated reports on crisis plan to supervisor.
9. The School Resource Officers will go out with School Social Workers as requested to make home visits to students of their perspective schools. This has a two-fold purpose with one being the safety of the social worker and the other for the officer to check out living conditions or other issues that may be at the home. Measurement: School Resource Officers will log their visits and turn in to their supervisor every six months.
10. Raise awareness to make sure we have a safe prom night. High School Resource Officers will do awareness programs on drinking and driving to students that will be attending the prom in the spring to make sure we have a safe prom night. Measurement: School Resource Officers will log their programs and turn log in to their supervisor every six months.

RECORDS

Statement of Purpose

The Records Division manages case reports for Road Patrol, Investigations, and the Newton Detention Facility. Additional responsibilities include central warrant repository, child support show cause papers, orders for arrest, background checks for handgun purchase permits, alcohol and drug abuse, private attorney criminal history checks, officer criminal history checks for court, public fingerprints, County employment backgrounds, concealed carry permits, domestic violence orders, and sex offender registrations.

Outcomes

1. Enhance public safety and homeland security efforts by establishing radio interoperability of Catawba County with surrounding counties and cities by: Continuing to work with the Piedmont Area Communications Council to implement its eleven (11) county interoperability grant and to test 800 MHZ trunking systems to be used in conjunction with VIPER (Voice Interoperable Plan for Emergency Responders). The Sheriff's office has six 800 MHZ portable radios and will continue testing of this new system to locate the coverage areas that need to be addressed for building out the entire system in the future. Measurement: Will oversee and report on testing of 800 MHZ equipment.
2. Continue to work closely with Information Technology to improve Road Patrol efficiency and effectiveness by maintaining Field Base Reporting (FBR), to eliminate redundancy in report entry. With FBR in place Information Technology (IT) and the Sheriff's office are looking into implementing Vision Mobile as our next project. Vision Mobile will allow officers and supervisors in the field to view computer operated dispatch (CAD) from the patrol vehicle. This will assist communications and patrol supervisor to make priority dispatch decisions. This will be achieved by using the present air cards to connect with Vision CAD through a message switch provided by Information Technology. With the air cards and message switch we may be able to eliminate radio modems from patrol cars in the future with a Division of Criminal Information (DCI) interface through the air cards and message switch. Measurement: Will monitor success of Vision Mobile and CAD through air cards and continue to work with Information technology and budget to expand wireless infrastructure in the future.
3. Continue to improve customer service by decreasing wait time of handgun purchase permits from 5 to 3 working days. Measurement: Records background checks monitored.

CRIME PREVENTION

Statement of Purpose

The Crime Prevention Division is responsible for a multitude of services for the citizens concerning personal, home and business security. Crime Prevention operates a variety of programs for the public and businesses in the county. Programs include the following: Gun Safety Programs, Drug/Alcohol Programs, Stranger Danger Program, Ladies Beware Program, Tours of the Justice Center, McGruff Programs, Senior Citizen Programs, Boys Scouts and Cub Scouts, School Career Day and Home or Business security checks. Officers work with communities to establish community watch programs and support their efforts. We offer a High School Criminal Justice Academy for students interested in pursuing a career in criminal justice. The Sergeant of the division oversees the safety and security of the Justice Center employees and visitors. He also works with the Catawba County Drug Treatment Court Council.

Outcomes

1. Enhance the personal safety of senior citizens in Catawba County by:
 - a. Continuing to educate seniors through Safe Senior presentations and promote the Triad program, (a program that involves senior citizens, Sheriff's, and Chief's of Police, working together in areas of importance to seniors, such as telemarketing fraud, flimflams schemes, etc.)
 - b. Continue to promote and expand the Adopt-A-Senior Program (program for any senior in Catawba County that has no family living in the county) by registering interested seniors with the Crime Prevention Office. The Crime Prevention Office will work with the Patrol Division to assign a patrol deputy who will call or visit the senior each week. Officers will collect personal information from the senior that might be needed by Emergency Responders in the event of a call to the residence as well as providing them with an emergency beacon light to signal distress at the residence. This program gives seniors a sense of security and that someone locally does care about them and will help them with their problems or needs.
 - c. Continuing to promote and expand the Are You OK Program. This program calls seniors or individuals with disabilities each morning Monday through Friday from 7 am to 11 am to make sure they are OK.

Measurement: Will log all presentations and number of individuals attending presentations. We will keep a record of those seniors enrolled in Adopt A Senior program and the number of visits or calls will be recorded as they are reported by patrol officer assigned to the individual. All "Are You OK" calls are recorded and printed off each day by computer and will be checked and verified daily.

2. Improve the safety of senior citizens with Dementia or Alzheimer's and children with Down Syndrome or Autistic Personalities by recruiting new participants in the

Project Lifesaver program, which places a locator bracelet on participants so they can be easily found if they wander or get lost. Recruitment will be conducted through advertisements as well as speaking with Church and Civic groups on a monthly basis to inform the public of the programs capabilities and costs. We will visit each client monthly to change batteries in their bracelet and check on them and how they are doing. Measurement: Each individual is assigned a client number and records are kept for each month they are in the program.

3. Attempt to decrease crime rate and make citizens more aware of potential crime in their neighborhoods by enhancing Catawba County Community Watch programs by:
 - a. Continuing to meet with existing community watch groups to enhance their current programs.
 - b. Working with neighborhoods that do not have a community watch, in order to establish one, with a goal of establishing 10 new programs.
 - c. Continuing to distribute the electronic newsletter to better communicate with existing community watch leaders and members, with a goal of adding new e-mail recipients as new programs are created.
 - d. Implementing countywide meetings by bringing all existing community watches together at least once per year.

Measurement: Will log all neighborhood watch meetings we attend. We will email out any information that is pertinent to the community that may assist them in crime prevention or assist us in locating subjects or vehicles relating to crimes that occur in the County. We will do a community watch pre survey of the community and another survey after 6 months to see the difference in crime and community attitude.

4. Enhance the existing relationship between the criminal justice system and the Community by:
 - a. Providing 100 educational programs to social, civic, school, business, and religious organizations including tours of the department on a request basis, and introducing the officers that patrol the particular areas where the programs take place.
 - b. Participating in the Criminal Justice Careers Summer Internship Program in conjunction with Catawba County Public Schools to provide 15 rising seniors annually with first hand experience and knowledge of criminal justice careers.
 - c. Maintaining the established Criminal Justice curriculum electives established in collaboration with Catawba County Schools at Bandy's and Maiden High School teaching 20 students per semester Criminal Justice I or II.

Measurement: Will log all programs and tours that we give and the number of individuals that attend the programs. Will work with the Catawba County School System in putting together a formative program for interns each summer and have the interns to evaluate the program. We will evaluate the Criminal Justice Program each year through student's evaluations and instructor evaluation.

5. To Provide Security and Safety for the employees and visitors to the Catawba County Justice Center by:

- a. Sergeant chairs the safety committee for the Justice Center. The committee will meet every other month and discuss safety issues at the Justice Center.
- b. We will hold a fire drill, tornado drill and a lock down drill twice a year.
- c. Sergeant will represent the Sheriff's Office on the County Safety Committee.
- d. Sergeant will work with Risk Management on issues pertaining to safety at the Sheriff's Office and Justice Center.
- e. Sergeant will work with Sonitrol Security Systems to see that those employees working at the Justice Center has the clearance that they need for security badges.

Measurements: Will record by minutes all safety committee meetings and issues discussed. We will report any problems to risk management that needs to be fixed or the county needs to be made aware of. We will make a report to risk management of all drills held. We will keep a record of meetings attended and issues presented to risk management. Will enter or remove each security badge into or from the Sonitrol Security System and will keep a record on the computer of all badges entered into the system.

6. To provide law enforcement representation on the Catawba County Drug Treatment Court Council.

- a. Sergeant will attend every other week the Drug Court Staffing meeting at the Hickory Court House. Will attend any other meetings scheduled by the team.
- b. Sergeant will oversee Drug Court when in session.
- c. Sergeant will run Criminal Histories for Drug Court Coordinator for those applying to be accepted into the program.
- d. Sergeant will assist the Coordinator and Probation Officer when requested in arresting a client.

Measurements: We will keep a Drug Court Log book of meetings and clients involved in the program. We will keep records of all criminal histories that are run for the program. We will do an arrest report anytime one of the clients is arrested.

NARCOTICS / VICE DIVISION

Statement of Purpose

The Narcotics Division is responsible for the many aspects of drug eradication in Catawba County. Narcotics Officers investigate, interview, collect evidence, arrest, and present information to State and or Federal Prosecutors. They further provide testimony in the prosecution of defendants for violation of the North Carolina Controlled Substance Act, and in violation of United States Controlled Substances. This is done in an attempt to reduce drug use and trafficking in Catawba County. Drug Task Force operations afford the opportunity for all local departments to participate in a joint effort to reduce drug activity.

Outcomes

1. Work with the District Attorney's Office to improve the successful prosecution of major case offenders. Establish a collaborative effort with the District Attorney's Office to have a monthly meeting designated for the discussion of narcotic investigations that,
 - a. Have been submitted to the District Attorney's Office for submission to the grand jury,
 - b. Are pending trial in Superior court,
 - c. Ongoing investigations that require discussion with the District Attorney's Office.

Measurement: Better communication between the District Attorney's Office and the Catawba County Sheriff's Office Narcotics Division.

2. Decrease drug trafficking in Catawba County by working through the Catawba Valley Drug Task Force to dismantle major drug trafficking organizations operating in the County or those drug organizations that do business in Catawba County.

Measure: Report the success from working with the Catawba Valley Drug Task Force by identifying the following.

- a. Number of Catawba Valley Drug Force investigations initiated,
- b. Number of investigations presented for State or Federal prosecution,
- c. Number of arrest,
- d. Amount of controlled substances seized and cash seizures.

DETECTIVES

Statement of Purpose

The Detective Division is responsible for investigating and following up on the more serious crimes. Some of these crimes include homicides, robberies, felony assaults, and major fraud including identity theft and embezzlement, and sex offenses.

Outcomes

1. Areas of increased concern for the division include criminal sexual assaults against children and increased domestic violence. Currently two investigators are assigned to focus on child sexual assaults. Increased training and the addition of a dedicated physical area in which these two investigators can work will increase the comfort and reduce the stress on citizens involved in these types of cases. Grant application has been completed for addition of a domestic violence Investigator and one uniformed domestic violence Deputy to the division. If the grant is awarded it will enable increased focus in domestic violence prevention and prosecution. Measurement: Completion of additional ongoing training. Increase in number of cases successfully brought to prosecution. Move to dedicated office space so child victims and their care takers will no longer to be brought into the investigations main office area for interview.
2. Improvement in reporting and documentation of interviews and interrogations with the goal of establishing an Investigations Division wide system of format, which will improve successful prosecution. Criminal prosecution is simplified by standardizing the method of reporting. Standardized reporting will be a coordinated effort with Records division. Measurement: Adoption of format and training of all investigators to implement the system. Increased ability to successfully prosecute offenders and satisfy newly established guidelines for criminal discovery procedures.
3. Establishment of an Evidence Technician Deputy position whose responsibility it is to intake, document, prepare for analytical request, and store evidence received by the Division. Currently, many items of evidence are received in the Division on a daily basis. All must be documented and sent to the proper location for storage or analysis. In addition, items are taken in evidence for the North Carolina State Highway Patrol, the North Carolina Wildlife Resources Commission, the Catawba County Clerk of Court, and the District and Superior Courts. Again, all items must be documented and properly routed. Measurement: Amount of additional time that can be utilized by the Division Crime Scene Specialist who is currently tasked with the responsibility of Evidence Technician. This will allow more time on scene by the Crime Scene Specialist as is demanded by the public.
4. Continue to execute in cooperation with the District Attorney's office a method of tracking criminal habitual offenders using the department's existing Records

Management System with ultimate the goal of preventing recidivist criminal behavior by these individuals against the citizenry. Measurement: At this time in conjunction with the District Attorney, North Carolina Adult Probation and Parole, and local law enforcement agencies the Criminal Investigations Division is cataloging and recording individuals who are convicted habitual offenders. This information is being used to enhance officer safety. The number of potentially violent repeat offenders brought to trial will measure success.

LAKE NORMAN PATROL

Statement of Purpose

The purpose of the Lake Patrol is to protect the lives and property of persons using the Lake and persons owning property on the Lakeshore and to promote water safety among all Lake users.

Outcomes

1. To increase the public's awareness of State and local laws pertaining to the waters of Catawba county and safe boating practices. Lake Patrol's web page will be updated to include state and local boating laws in printable format. Safety pamphlets will also be updated and passed out during public events such as boating shows and fairs. Lake Patrol will increase boater safety inspections by 10%. Measurement: Lake Officers shall report above activities to their immediate supervisor and will be logged on their daily activity reports. Boater safety inspections increase from 1,543 in 2007 to minimum 1,697.
2. To continue to identify possible target areas/structures (i.e. Marshall Steam Plant, water intakes, etc.) as related to Homeland Security and possible terrorist targets and to update appropriate response measures in the event of an incident. This will include daily patrols by water and/or land in search of suspicious or illegal activity. The Lake Patrol unit will also be available in the event of an incident at McGuire Nuclear Station to assist in the evacuation of boaters and lake area residents within the 10-mile safety zone set forth by Department of Energy and the Nuclear Regulatory Agency. Measurement: Lake Officers shall report these activities to their immediate supervisor and will be logged on their daily activity reports and also attend annual meeting with McGuire Nuclear Station and area Lake Enforcement Units.
3. The Lake Patrol Unit will aggressively enforce alcohol related offensives on the waters of Catawba County to include; Boating While Impaired and Underage consumption of Alcohol. This will be accomplished by:
 - a. Promote education on alcohol laws that pertain to Catawba County waters.
 - b. Conduct vessel checks to identify alcohol related offenses.
 - c. Work with North Carolina Wildlife Resource Commission, and other marine law enforcement agencies to conduct organized enforcement operations that emphasize boating while impaired and underage consumption of alcohol.

Measurement: Lake Officers shall report these activities to their immediate supervisor and will be logged on their daily activity reports

COURT SECURITY

Statement of Purpose

The Court Security Unit is responsible for ensuring the safety and protection of court officials, visitors, inmates, and the general public in both the Newton and Hickory Courtroom areas, and ensuring the smooth and safe movement of inmates between the Newton and Burke-Catawba Detention Facilities, the courtroom areas, and other detention facilities.

Outcomes

1. To continue efforts to enhance courtroom and courtroom area security by identifying potential hazards, implementing steps to correct the hazards or developing plans for future security improvements. Continue to seek improvements that can be made to ensure the safety of people coming into both courthouse locations and following-up to make sure that the hazard is eliminated. Measurement: Identify hazards and follow-up as above.
2. Continue to facilitate the safe yet efficient entry and exit of citizens to the Justice Center and Hickory Courthouse. During the calendar year 2007, a total of 339,136 people were processed thru the Justice Center front door security station, and 110,095 people through the Hickory Courthouse. Will work closely with the Officers, evaluating personnel needs and/or additional equipment. Will continue to use part time officers to minimize wait time. With the additional courts and courtrooms being utilized in the future, there will need to be an increase of security for these courts. Measurement: Plot the increase of customers and monitor traffic flow. Monitor peak times to be sure wait is minimized while security is maintained.

NEWTON DETENTION FACILITY

Statement of Purpose

The purpose of the Newton Detention Facility is to provide for the safety and security of inmates who are incarcerated there by fairly and humanely ensuring that their physical, mental, and medical welfare is provided for within the framework of statutes, rules, and procedures as required by State and Federal government.

Outcomes

1. Continue to ensure safe and efficient operation of the Jail facility by addressing operational procedures, regulations, and manpower. Working with jail supervisors to ensure the manpower requirements are met, which includes over 30 days of mandatory training. Work with vendors and maintenance to ensure upkeep and safety in the expanded jail. Teams will work on ways to prevent damages to jail property by inmates, such as tampering with sprinkler system, graffiti, and any destruction to Jail property. Measurement: Report on progress of supervisors' efforts in the areas mentioned above.
2. Continue to train staff and meet or exceed North Carolina Sheriff's Training Standards. Jail command will implement a Detention Field Officer Training program, which will ensure that all new employees receive the proper training to work in the facility. They will also send officers to State instructor's certification school, which will allow us to host our own in-service training instead of sending officers to other locations to receive annual required training. Measurement: Report on progress of efforts in the areas mentioned above.
3. Work closely with the contracted Jail medical staff to identify ways to save money on inmate medical costs, while maintaining essential medical health care standards. Medical staff will provide more after hours care for our inmates' mental and physical health. Other avenues include identifying less expensive drugs, and obtaining discounted rates for medical services. Staff will also follow protocol for Jail Physician's approval on all non-emergency referrals requiring outside physician and Jail transportation. Measurement: Report on plan of action and progress with Jail Physician. Report savings from medical service discounts.
4. Protect community by holding inmates with multiple warrants in detention. Check for local warrants as well as State and National wants on all inmates before release in an attempt to make sure all charges are settled at time of release. This will avoid the need for re-arrest on pre-existing charges, and save time and money due to less processing time of inmates. Measurement: Jail Records Management reports from data entered.

PRISONER FOOD SERVICE

Statement of Purpose

To feed the inmates well-balanced meals as required by the State of North Carolina Department of Human Resources.

Outcomes

1. Ensure inmates are receiving well-balanced meals at the least possible cost to the County. Monitor the progress of the food service contract vendor to ensure that the quality and quantity of meals served to our inmates meet State standards. Measurement: Jail administration will work with contracted food service staff to ensure this outcome.